



Glastry College

Principal: Mr A J Hutchinson BSc Hons MSc PGCE PQH (NI)

Enrich ✦ Empower ✦ Excel

14 Victoria Road
Ballyhalbert
Newtownards
BT22 1DQ
Tel: 028 4277 1226
www.glastrycollege.org.uk

June 2021

Dear Parent/Person with Parental Responsibility

Glastry College provides private music lessons in piano, guitar and drum kit. Lessons take place during class time and the lesson timetable is constructed to ensure that students do not miss the same class each week. Lessons are currently £12 per 30-minute individual lesson (subject to annual review). To secure a place for your child, please complete the attached tear-off slip and return it to school, with a cheque (or cash) for £120 to pay for ten weeks of classes. Cheques should be made payable to Glastry College and returned to Dr Timpany as soon as possible. To pay by Bank Transfer please contact ewhiteside143@c2kni.net for further details. Unfortunately, school financial procedures do not allow lessons to begin until the money has been lodged in the school bank account.

Please note the following terms and conditions:

- Classes are conducted in blocks of ten lessons. No refunds will be made should a pupil cancel his/her participation during this 10-week period
- Students will pay for sheet music and other materials, as required, and examination fess, where appropriate
- In the case of teaching staff absence or school closure, the lesson will be cancelled and there will be no charge for that lesson (class duration may be extended or one lesson refunded)
- If a pupil is ill and his/her absence has been notified to the school office, the lesson will be cancelled and there will be no charge for that lesson (class duration may be extended or one lesson refunded)
- If a student is in school but does not attend the scheduled lesson, there will be a charge for that lesson
- Should the music tutor cease working in Glastry College, remaining lessons may be cancelled and the balance of funds refunded

We are pleased we are now in a position to offer this initiative which gives our students an opportunity to further their musical skill and knowledge during the normal school day. If you have any questions, please don't hesitate to contact me at the above number.

Yours faithfully

Dr S Timpany
Head of Music

.....✂
I wish to enrol my son/daughter _____ for ten music lessons and have sent payment of £120 via CASH/CHEQUE/BANK TRANSFER* to cover the cost of: (*please select method)

Piano Lessons

Guitar Lessons

Drumkit Lessons

I accept the terms and conditions as listed above

Signed: _____ Date: _____
Parent/Person with Parental Responsibility

Print Name: _____