



ENRICH • EMPOWER • EXCEL

College Information & Academic Calendar



2021-2022



CONTACT WITH THE COLLEGE

We like to keep parents fully informed in their child's education and welcome dialogue and consultation. Sometimes it can be difficult to decide who to contact so listed below are some key members of staff.

YEAR HEADS

For issues or concerns relating to your child, please contact the appropriate Year Head:

Year 8	Mrs C Hoey	Year 11	Mr A Gray
Year 9	Mr A Reilly	Year 12	Ms A Thompson
Year 10	Mr A Faloon	Sixth Form	Mr I Breen

SPECIAL NEEDS CO-ORDINATOR

If your child has difficulties with school work it may help to talk to the SENCO who is Miss L Menary

ADMINISTRATION

For general enquiries, or to make appointments, please contact the Reception Office.

LEADERSHIP TEAM

For serious concerns or issues of policy:

Principal	Mr A Hutchinson
Pastoral Vice Principal	Mrs K Harris
Curriculum Vice Principal	Mr J Viner
Assistant Vice Principal	Mr L Copeland

PARENTAL COMMUNICATION

In addition to college reports we use several methods to keep parents informed.

- ***Parental Consultations***

This is a chance to meet your child's teachers and discuss progress. Each Year Group will have an afternoon or evening meeting during the year. We would stress the importance of attending these consultations.

- ***Information Circulars/Letters***

These are sent home via the college's new communication system - SchoolComms. Please ensure you have signed up for the app to ensure you receive important messages, updates and information about the college and your child's attendance and progress. Teachers may also make notes in your child's homework diary.

You can also check the college website (www.glastrycollege.org.uk) OR Facebook Page for current information and updates to the college calendar.

ACADEMIC YEAR 2021 - 22

Noted below are some of the key dates of the new college year. Due to major changes to the curriculum in all schools, extra days' training for staff has been granted by the Department of Education. This means it is even more vital that pupils do not miss class time.

Parents are asked to encourage regular attendance of their children and to avoid holidays or casual absence during term time.

EXAMINATION RESULTS DATES

10 August 2021

GCE A-Level Results Day

12 August 2021

GCSE Results Day (Year 12 only)

TERM 1

24 August – 20 December 2021

24 August 2021

Year 13 Induction Day (to 1:00 pm)

25 August 2021

Year 14 Induction Day (to 1:00 pm)

31 August 2021

Year 8 Induction Day (to 1:00 pm)

1 September 2021

Whole College Attends

25 - 29 October 2021

Half Term Break (5 days)

21 December 2021 – 4 January 2022

Christmas Holiday (11 days)

TERM 2

5 January – 8 April 2022

24 January 2022

Open Night

14 – 18 February 2022

Half Term Break (5 days)

17 March 2022

Staff Training Day (no pupils attend)

11 – 22 April 2022

Easter Holiday (10 days)

TERM 3

25 April – 30 June 2022

2 May 2022

May Bank Holiday

Mid-May 2022

Examinations for Years 8 - 10

May and June 2022

GCSE/GCE Exams for Years 11 - 14

2-3 June 2022

Queen's Platinum Jubilee National Holiday

30 June 2022

Last Day of Term 3

ATTENDANCE

- ✓ It is essential that pupils maintain good attendance at college if they are to progress academically. Good routines should be established so pupils arrive at college on time.
- ✓ If your child should miss the normal bus, please make arrangements to get them to college as soon as possible, rather than missing the whole day from school.
- ✓ If your child is ill, or absent due to any other exceptional circumstance, eg. bereavement, we request that you **notify the college before 9:45 am** (the office is open from 8:45 am during term time).

If you do not notify the school prior to morning registration, you will receive an automated message on your mobile from SchoolComms informing you that your child has not registered for college. If this happens please respond to the message with a reason for absence and an expected date of return. There is no cost to you for this service.

Never text messages to the college land-line number as unfortunately we are unable to retrieve them.

- ✓ To be credited with 100% attendance pupils must attend both morning and afternoon sessions each day. It is therefore important to make any medical appointments outside of school hours. If, for any reason, this is not feasible please try to make appointments as early or as late in the day as possible.
- ✓ All instances of poor attendance will be referred to Educational Welfare and may necessitate a visit from one of its officers.
- ✓ Family holidays should be arranged to coincide with the school holidays. Please refer to this leaflet for dates of each term – we expect your child to be present every day. All pupils with 100% attendance are rewarded at our Prize Distribution.

BUS PASSES

- ✓ Your child is not permitted to travel on Translink buses unless they have a valid bus pass or they pay the normal bus fare.
- ✓ The Education Authority pays £800 for every bus pass it issues so pupils must take care not to lose or damage them.
- ✓ If a bus pass is defaced, damaged or lost it is **the parents' responsibility to apply for a replacement**. This normally costs £5 or £20 and requires one passport photo of the pupil. If a pupil loses his/her bus pass they should go to the college office where they will be issued with a temporary bus pass which is **only valid for one week of travel during which they should apply for a replacement bus pass**.

Parents are encouraged to apply for the replacement pass right away as it may take a few weeks for the new pass to be issued. Delays will result in the pupil paying normal bus fares until the replacement pass is received.